



DEPARTMENT OF DEFENSE
DEFENSE CIVILIAN PERSONNEL ADVISORY SERVICE
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FEB 11 2020

FOR: CIVILIAN PERSONNEL POLICY COUNCIL MEMBERS

FROM: Defense Civilian Personnel Advisory Service Director, Ms. Michelle LoweSolis

SUBJECT: Guidance for the Novel Coronavirus Outbreak

ACTION: Disseminate to DoD Human Resources Practitioners

REFERENCE: The Office of Personnel Management (OPM) Memorandum, Human Resources Flexibilities Available for Federal Employees Impacted by the 2019 Novel Coronavirus, dated February 7, 2020. <https://www.chcoc.gov/content/human-resources-flexibilities-available-federal-employees-impacted-2019-novel-coronavirus>

BACKGROUND/INTENT: Last week, OPM released the above referenced guidance to remind agencies of the resources and flexibilities that are available to assist in dealing with the 2019 Novel Coronavirus (COVID-19). As an increasing number of cases are confirmed, it is imperative that we provide our workforce with strategies to minimize the spread of this contagious disease. The attached memorandum outlines detailed guidance on the authorities and flexibilities available to ensure that our workforce is supported while we continue to meet the Department's mission goals.

Additionally, the Defense Civilian Personnel Advisory Service developed the attached set of questions and answers that can be used as a quick reference guide to assist managers and employees with responding to questions related to the COVID-19. As always, we will monitor this situation and provide additional guidance, as necessary.

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Attachment(s):

As stated